



HEMCHAND YADAV VISHWAVIDYALAYA, DURG (C.G.)

(Formerly – Durg Vishwavidyalaya, Durg)

Raipur Naka, Durg (C.G.) 491001

Email: phdcell@durguniversity.ac.in, Website: www.durguniversity.ac.in, Phone - 0788-2359100

No. : 1837 /IEC/ Ph.D./2026

Durg, Dated : 13/07/26

INVITATION

Applications are invited for Case Presentations related to research for Institutional Ethics Committee (IEC) approval. New cases as well as revised proposals will be discussed in the meeting. The cases will be selected on a first come first served basis. In the case of a Ph.D. synopsis, the application will be accepted only after DRC approval.

Last date of submission of application: July 17, 2026

Tentative date of meeting: July 23-24, 2026

Submit hard copy (14 copies) of the proposal (Ph.D. synopsis) along with the following documents:

- Curriculum Vitae of Investigators/ Research Scholar
- Brief description of proposal (in 500 words only), mentioning the title, names of research scholar and supervisor, and affiliation
- Information sheet (Hindi & English)
- Informed Consent form (Hindi)
- Copy of clinical trial protocol and/or questionnaire/schedule

to:

Dr. Neelu Shrivastava, Member Secretary, IEC, DSW, Hemchand Yadav Vishwavidyalaya, Durg (CG.)

A soft copy of all these documents should be submitted to email ID: phdcell@durguniversity.ac.in

Note: A soft copy of the document should be sent in MS Word format and Times New Roman font (font size 12) for English; and Kruti Dev 10 (font size 14) for Hindi.

Date: 13.07.2026

Enclosure:

- Model application form to be filled by the Principal Investigator (PI)/Research Scholar
- Model Consent Form
- Model Information Sheet

Copy to:

- Assistant Registrar, Ph. D. Cell, Hemchand Yadav University, Durg (CG.)
- Principal, All Research Center, Hemchand Yadav University, Durg (CG.)
- Website Incharge with a request to put it on the Website of Hemchand Yadav University, Durg (CG.)
- Finance Officer, Hemchand Yadav University, Durg (CG.)
- Secretary to the VC, Hemchand Yadav University, Durg (CG.) for information

All correspondence should be made through email only: phdcell@durguniversity.ac.in or phdhvu2024@gmail.com

Date: 13.07.2026


Registrar
Hemchand Yadav
University, Durg (C.G.)


Member Secretary
Dean Student Welfare
Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

Institutional Ethics Committee (IEC) of

Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

Model form to be filled by the Principal Investigator (PI)/Research Scholar for submission to Institutional Ethics Committee (IEC)

(for attachment to each copy of the proposal)

Proposal Title:

	Name, Designation & Qualifications	Address Tel & Fax Nos. Email ID	Signature
PI/ Research Scholar/ Investigator			
Co-PI			
Collaborator/ Advisor			

Tick appropriately

Sponsor Information :			
1. Indian	a) Government ☐	Central ☐	State ☐ Institutional ☐
	b) Private ☐		
2. International Government ☐ Private ☐ UN agencies ☐			
3. Industry National ☐ Multinational ☐			
Contact Address of Sponsor:			
Total Budget:			

Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

Institutional Ethics Committee (IEC) of Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

1.Type of Study :	Clinical ☐ Behavioral ☐ Other ☐	Epidemiological ☐ Specify: R & D: Single center ☐
Whether :	Multi-centric ☐	Single center ☐
2. Status of Review:	New ☐	Revised ☐
3. Clinical Trials: Drug /Vaccines/Device/Herbal Remedies : i. Does the study involve use of : Drug ☐ Devices ☐ Vaccines ☐ Indian Systems of Medicine/ Alternate System of Medicine ☐ Any other ☐ NA ☐		
ii. Is it approved and marketed: NA In India ☐ UK & Europe ☐ USA ☐ Other countries, specify ☐		
iii. Does it involve a change in use, dosage, route of administration? If yes, whether DCGI's /Any other Regulatory authority's Permission is obtained? If yes, Date of permission :		YES NO
iv. Is it an Investigational New Drug? If yes, IND No:		YES NO
a). Investigator's Brochure submitted		YES NO
b). <i>In vitro</i> studies data		YES NO
c). Preclinical Studies done		YES NO
d). Clinical Study is : NA Phase I ☐ Phase II ☐ Phase III ☐ Phase IV ☐		
e). Are you aware if this study/similar study is being done elsewhere? If Yes, attach details		YES NO

Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

Institutional Ethics Committee (IEC) of Hemchand Yadav Vishwavidyalaya, Durg. (C.G.)

4. Brief description of the proposal – Introduction, review of literature, aim(s) & objectives, justification for study, methodology describing the potential risks & benefits, outcome measures, statistical analysis and whether it is of national significance with rationale (Attach sheet with maximum 500 words):		
5. Subject selection:		
i. Number of Subjects :		
ii. Duration of study :		
iii. Will subjects from both sexes be recruited	YES	NO
iv. Inclusion / exclusion criteria given	YES	NO
v. Type of subjects Volunteers ☐ Patients ☐		
vi. Vulnerable subjects Yes ☐ No ☐ <i>(Tick the appropriate boxes)</i>		
Pregnant women ☐	Children ☐	Elderly ☐
Fetus ☐	Illiterate ☐	Handicapped ☐
Terminally ill ☐ Seriously ill ☐ Mentally challenged ☐		
Economically & socially backward ☐ Any other ☐		
vii. Special group subjects: Yes ☐ No ☐ <i>(Tick the appropriate boxes)</i>		
Captives ☐ Institutionalized ☐ Employees ☐		
Students ☐ Nurses/Dependent ☐ Armed ☐		
Any other ☐ Staff ☐ Forces ☐		
6. Privacy and confidentiality		
i. Study involves - Direct Identifiers ☐ Indirect Identifiers/coded ☐ Completely anonymised/ delinked ☐		
ii. Confidential handling of data by staff	YES	NO
7. Use of biological/ hazardous materials		
i. Use of fetal tissue or abortus		
ii. Use of organs or body fluids	YES	NO
iii. Use of recombinant/gene therapy If yes, has Department of Biotechnology (DBT) approval for rDNA products been obtained?	YES	NO
iv. Use of pre-existing/stored/left over samples	YES	NO
v. Collection for banking/future research	YES	NO
vi. Use of ionizing radiation/radioisotopes If yes, has Bhaba Atomic Research Centre (BARC) approval for Radioactive Isotopes been obtained?	YES	NO
vii. Use of Infectious/bio-hazardous specimens	YES	NO

If Yes, justify with details of collaborators a) Is the proposal being submitted for clearance from Health Ministry's Screening Committee (HMSC) for International collaboration?			
viii. Proper disposal of material		YES	NO
ix. Will any sample collected from the patients be sent abroad?		YES	NO
If Yes, justify with details of collaborators a) Is the proposal being submitted for clearance from Health Ministry's Screening Committee (HMSC) for International collaboration? b) Sample will be sent abroad because (<i>Tick appropriate box</i>)		YES	NO
Facility not available in India ☐ Facility in India inaccessible ☐ Facility available but not being accessed. ☐ If so, reasons...			
8. Consent : Written/ Thumb Impression i. Consent form : (tick the included elements) Understandable language ☐ Alternatives to participation ☐ Statement that study involves research ☐ Confidentiality of records ☐ Sponsor of study ☐ Contact information ☐ Purpose and procedures ☐ Statement that consent is voluntary ☐ Risks & Discomforts ☐ Right to withdraw ☐ Benefits ☐ Consent for future use of biological material ☐ Compensation for participation ☐ Benefits if any on future commercialization ☐ Compensation for study related injury ☐ eg. Genetic basis for drug development ☐ *If written consent is not obtained, give reasons: In all cases subjects may unable to sign due to illiterate.			
ii. Who will obtain consent? PI/Co-PI ☐ Nurse/Counselor ☐ Research staff ☐ Any other ☐			
9. Will any advertising be done for recruitment of Subjects? (posters, flyers, brochure, websites – if so kindly attach a copy)		YES	NO
10. Risks & Benefits: i. Is the risk reasonable compared to the anticipated benefits to subjects / community / country?		YES	NO
ii. Is there physical / social / psychological risk / discomfort? If Yes, Minimal or no risk ☐ More than minimum risk ☐ High risk ☐		YES	NO
iii. Is there a benefit a) to the subject? ☐ Direct ☐ Indirect ☐ b) Benefit to society ☐			

11. Data Monitoring	YES	NO
i. Is there a data & safety monitoring committee/ Board (DSMB)?	YES	NO
ii. Is there a plan for reporting of adverse events? If Yes , reporting is done to : Sponsor ☐ Ethics ☐ Committee ☐ DSMB ☐	YES	NO
iii. Is there a plan for interim analysis of data?	YES	NO
iv. Are there plans for storage and maintenance of all trial databases? If Yes, for how long ?	YES	NO
12. Is there compensation for participation? If Yes , Monetary ☐ In kind ☐ Specify amount and type:	YES	NO
13. Is there compensation for injury? If Yes , by Sponsor ☐ by Investigator ☐ by insurance company ☐ by any other ☐	YES	NO
14. Do you have conflict of interest? (financial/nonfinancial) If Yes, specify :	YES	NO
Checklist for attached documents: Project proposal – 1 Copy ☐ Curriculum Vitae of Investigators ☐ Brief description of proposal ☐ Patient information sheet ☐ Informed Consent form ☐ Investigator's brochure for recruiting subjects ☐ Copy of advertisements/Information brochures ☐ Copy of clinical trial protocol and/or questionnaire ☐ HMSC/DCGI/DBT/BARC clearance if obtained ☐		

Place & Date

Signature of Applicant

प्रतिभागी का सूचित सहमति-पत्र
[INFORMED CONSENT FORM OF PARTICIPANT]

इस अध्ययन हेतु प्रतिभागी का क्रमांक:

शोधकर्ता का नाम व पता

पी-एच.डी./रिसर्च प्रोजेक्ट का शीर्षक :

Title of Ph.D./Research Project:

पी-एच.डी. रजिस्ट्रेशन नं./रिसर्च प्रोजेक्ट स्वीकृत आदेश क्रमांक:.....

शोध निर्देशक/परियोजना-प्रमुख का नाम:.....

संस्था का नाम व पता:.....

सूचना-पत्र में दी गई जानकारीयों दिनांक,को जो दी जा रही है उसे सावधानीपूर्वक मेरे द्वारा पढ़ी गई है/मुझे विस्तार से उस भाषा में समझाया गया है, जो मैं समझता/समझती हूँ, एवं इसकी विषय-वस्तु को मैं पूर्ण रूप से समझ गया/गयी हूँ। मैं यह पुष्टि करता/करती हूँ कि मुझे प्रश्न करने का अवसर दिया गया था।

इस अध्ययन की प्रकृति एवं उद्देश्य तथा इसके संभाव्य जोखिम/लाभों के बारे में एवं अध्ययन के अनुमानित समय के बारे में तथा अध्ययन से संबंधित अन्य जानकारीयों के बारे में मुझे विस्तार से समझाया गया है, मैं यह समझता/समझती हूँ कि मेरी भागीदारी स्वैच्छिक है एवं यह कि मैं किसी भी समय बिना किसी कारण बताए अध्ययन में भाग न लेने के लिए स्वतंत्र हूँ। अध्ययन से संबंधित जानकारीयों का मेरी निजता/बौद्धिक संपदा/चिकित्सा अथवा कानूनी अधिकार पर प्रभाव नहीं पड़ेगा।

मैं यह समझता/समझती हूँ कि इस शोध में मेरी भागीदारी से जो मेरे बारे में जानकारीयों एकत्रित की जा रही है वह पूर्णतः गोपनीय रखी जायेंगी एवं इसका उपयोग अकादमिक कार्य के लिये ही होगा।

मैं उपरोक्त अध्ययन में भाग लेने की सहमति देता/देती हूँ। इसके साथ ही मैं अपने फोटो को शोध कार्य हेतु लेने की अनुमति देता/देती हूँ

दिनांक:

(हस्ताक्षर/बाएँ अंगूठे का निशान):.....

स्थान:

प्रतिभागी का नाम :

पिता/पति का नाम :

पूर्ण पता :

.....

मो. नं.:.....

प्रमाणित किया जाता है कि उपरोक्त सहमति मेरी उपस्थिति में दी गई है।

1) गवाह-1

2) गवाह-2

.....

(हस्ताक्षर)

.....

(हस्ताक्षर)

नाम :

नाम :

पता :

पता :

प्रतिभागी का सूचित सहमति-पत्र
[INFORMED CONSENT FORM OF PARTICIPANT]

इस अध्ययन हेतु प्रतिभागी का क्रमांक:

शोधकर्ता का नाम व पता

पी-एच.डी./रिसर्च प्रोजेक्ट का शीर्षक :

Title of Ph.D./Research Project:

पी-एच.डी. रजिस्ट्रेशन नं./रिसर्च प्रोजेक्ट स्वीकृत आदेश क्रमांक:.....

शोध निर्देशक/परियोजना-प्रमुख का नाम:.....

संस्था का नाम व पता:.....

सूचना-पत्र में दी गई जानकारीयों दिनांक,को जो दी जा रही है उसे सावधानीपूर्वक मेरे द्वारा पढ़ी गई है/मुझे विस्तार से उस भाषा में समझाया गया है, जो मैं समझता/समझती हूँ, एवं इसकी विषय-वस्तु को मैं पूर्ण रूप से समझ गया/गयी हूँ। मैं यह पुष्टि करता/करती हूँ कि मुझे प्रश्न करने का अवसर दिया गया था।

इस अध्ययन की प्रकृति एवं उद्देश्य तथा इसके संभाव्य जोखिम/लाभों के बारे में एवं अध्ययन के अनुमानित समय के बारे में तथा अध्ययन से संबंधित अन्य जानकारीयों के बारे में मुझे विस्तार से समझाया गया है। मैं यह समझता/समझती हूँ कि मेरी भागीदारी स्वैच्छिक है एवं यह कि मैं किसी भी समय बिना किसी कारण बताए अध्ययन में भाग न लेने के लिए स्वतंत्र हूँ। अध्ययन से संबंधित जानकारीयों का मेरी निजता/बौद्धिक संपदा/चिकित्सा अथवा कानूनी अधिकार पर प्रभाव नहीं पड़ेगा।

मैं यह समझता/समझती हूँ कि इस शोध में मेरी भागीदारी से जो मेरे बारे में जानकारीयें एकत्रित की जा रही है वह पूर्णतः गोपनीय रखी जायेंगी एवं इसका उपयोग अकादमिक कार्य के लिये ही होगा।

मैं प्रतिभागी का अभिभावक/पालक/संरक्षक, अपनी पुत्र/पुत्री को उपरोक्त अध्ययन में जिसके संबंध में मुझे पूर्ण जानकारी दी गई है मैं भाग लेने की सहमति देता/देती हूँ। इस अध्ययन में मेरे एवं मेरे पुत्र/पुत्री की भागीदारी पूरी तरह से स्वैच्छिक है।

मैं उपरोक्त अध्ययन में स्वयं तथा मेरे अभिभावक/पालक/संरक्षक के भाग लेने की सहमति देता/देती हूँ। इसके साथ ही मैं अपने फोटो को शोध कार्य हेतु लेने की अनुमति देता/देती हूँ।

दिनांक:

(हस्ताक्षर/बाएँ अंगूठे का निशान):.....

स्थान:

प्रतिभागी का नाम :

पिता/पति का नाम :

पूर्ण पता :

मो. नं.:.....

प्रमाणित किया जाता है कि उपरोक्त सहमति मेरी उपस्थिति में दी गई है।

1) गवाह-1

2) गवाह-2

(हस्ताक्षर)

(हस्ताक्षर)

नाम :

नाम :

पता :

पता :

प्रतिभागी का सूचना-पत्र
[INFORMATION SHEET OF PARTICIPANT]

1	Name of the Research Scholar & Research Supervisor/PI/ Co-PI शोधकर्ता का नाम/ शोध निर्देशक /PI/ Co-PI	
2	Name & Address of Organization संस्था का नाम और पता	
3	Title of Research Proposal/ Ph.D. Synopsis शोध प्रस्ताव का शीर्षक/पी. एच.डी. सिनोपसिस	
4	Introduction परिचय	
5	Purpose of the Research अध्ययन का उद्देश्य	
6	Voluntary Participation स्वैच्छिक भागीदारी	
7	Procedure प्रक्रिया	
8	Duration अवधि	
9	Side Effects दुष्प्रभाव	
10	Risk जोखिम	
11	Benefits लाभ	
12	Confidentiality गोपनीयता	
13	Sharing the results परिणामों को साझा करना	

14	Right to refuse or withdraw मना करने या वापस लेने का अधिकार	
15	Whom to contact संपर्क	

Signature of Supervisor with Date

Signature of Candidate with Date

Certificate of Willingness – Guide/Co-guide

I, (Name), (Designation),
Department of (College/Institution), am willing to act as the Guide/Co-
guide for Mr./Ms. of the Department of for the
research thesis titled ".....".

Place: Date:

Signature: _____

Name: _____

Designation & Address: _____

Certificate of Willingness – Co-Investigator

I, (Name), (Designation),
Department of (College/Institution), am willing to be the Co-Investigator for
Dr. of the Department of for the research project
titled ".....".

Place: Date:

Signature: _____

Name: _____

Designation & Address: _____

Declaration by the Principal Investigator/Researcher

I hereby declare that I will not commence my research titled

"....."

until ethical clearance and approval have been obtained from the University Level Ethics Committee on Research Involving Human Subjects, Hemchand Yadav Vishwavidyalaya , Durg . I also affirm that I will not deviate from the approved protocol.

Any modifications required during the study will be submitted in writing for the committee's approval, and changes will only be implemented upon receiving formal approval. I will provide progress reports to the Committee as specified, for verification.

Place:

Date:

Name and Signature of the Principal Investigator/Researcher:

Address: _____

Name and Signature of Research Supervisor:

Name and Signature of Chairman, Doctoral Committee(DRC)

Submission Letter Format

From

Mr./Ms. (Name of the Scholar)

Department of
.....

To

The Chairman
Ethics Committee on Research Involving Human Subjects
Hemchand Yadav Vishwavidyalaya, Durg

Respected Sir,

Sub: Submission of Project/Research Protocol for Ethical Approval – reg.

Name of the Research Scholar:

Name of the Research Centre:

Date of Joining for Research:

Session (Jan/July Year):

As part of my (e.g., Postgraduate/Ph.D. program), I have selected the research topic entitled ".....". I am hereby submitting the research/thesis protocol, along with the necessary documents as per the prescribed guidelines, and with a forwarding letter from the Head of the Department, for your kind approval.

Place: Date:

Yours faithfully,

Mr./Ms.

Recommended and forwarded by

Name and Signature of Research Supervisor:

Name and Signature of Chairman, Doctoral Committee (DRC)

Ethics Committee on Research

Checklist for Submission of Research Protocols

Guidelines to be Followed

1. The Submission Letter must be placed first and must be signed by the Principal Investigator/Research Scholar, Research Supervisor (Guide), or Chairman, Departmental Research Committee, as applicable.
2. The Checklist must be duly filled in and completed.
3. All pages of the submitted documents must be numbered sequentially.
4. Curriculum Vitae (CVs) of the Guide and Co-guide, highlighting relevant research experience, must be enclosed.
5. Vancouver style or an approved referencing format must be followed.
6. The Research Scholar/ student and all Guides with the date.
7. Setting permission from the concerned authority.
8. The literature review should be up to date.
9. Budget details must include currency (e.g. INR) – applicable only for research proposals.
10. The complete postal address of the Guide, including the Department, Institution, and contact details, must be provided.
11. All research protocols should be addressed to:

The Chairperson
University Level Ethics Committee on Research
Hemchand Yadav Vishwavidyalaya, Durg

Order of Documents to be Submitted

1. Submission Letter
2. Completed Checklist
3. Certificate from the Research Committee/Doctoral Committee
4. Setting Permission from the Concerned Authority (where applicable)
5. Addresses and Signatures of the Internal Guide, External Guide, and Co-guide (where applicable), along with their CVs
6. Declaration by the Researcher, duly signed by the student and Internal Guide.
7. Research Proposal (include budget, if applicable).

Project / Research Proposal Format

- 1. Title of the Study**
- 2. Rationale:** Knowledge gap the study aims to address (in bullet points)
- 3. Objectives:** Primary and Secondary (in bullet points)
- 4. Study Design, Study Settings**
- 5. Study Population**
- 6. Inclusion and Exclusion Criteria, Sample Size**
- 7. Sampling Method, and Study Duration**
- 8. Study Variables:** Exposure and Outcome variables
- 9. Study Tools & Techniques** (in English and Malayalam)
- 10. Methodology / Study Procedure**
- 11. Plan of Analysis and Statistical Tests**
- 12. Ethical Considerations**
- 13. Participant Information Sheet** (English & Malayalam)
- 14. Informed Consent Form** (English & Malayalam)
- 15. Budget** (if applicable)
- 16. References**